

Record of contact and discussion

Woombye Community Reference Group Meeting

Date: Monday 17 August 2015

Time: 6:00 pm - 8:00 pm

Location: Lounge Bar, Woombye Pub (3/5-7 Blackall St, Woombye)

Chair: Joe Veraa

Attendees

Councillor Jenny McKay, Sunshine Coast Council	Arthur Stamatoudis, Queensland Rail
Rodney Gill, Woombye Scout Group	Thys Human, Queensland Rail
Jeff Addison, Rail Back on Track	Claire Borman, Queensland Rail
Angela Pollett, Community member	Liz Tier, Queensland Rail
Ian Kerr, Community member	Zoe Scott, Queensland Rail
Nicola Canty, WCBA	Sarah McCreesh, Queensland Rail
Kylie Ely, WCBA	Sam West, Leighton Contractors
Kerry Brown, Sunshine Valley Gazette	Kyle Roggenkamp, Leighton Contractors
Kirthi Demeijer, Woombye Community Bank Board Member	

Apologies

Paul Lowik, Community member	William Canty, Woombye Community and Business Association
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PURPOSE

- Commencement of first Woombye Community Reference Group meeting
- Introductions
- Discuss and agree on WCRG protocols
- Review and discuss WCRG Terms of Reference
- Discuss and agree schedule of meeting topics and dates
- Clarification and discussion regarding information provided in site selection and related feasibility studies

DISCUSSED

Commencement of meeting and introductions

- Introductions of WCRG participants and representatives from Queensland Rail and Leighton Contractors
- Provided background on independent Chair, Joe Veraa:
 - Lives locally and has been involved in a variety of community groups in various capacities for many years
 - Experienced mediator
 - Prior to moving to area, managed community consultation for Brisbane City Council
 - Has previously worked on both sides of the fence including community groups and Local and State Government
 - Is neutral and independent, can't take sides and will ensure everyone gets a fair say and is heard
- Minutes will be provided following each meeting and will be disseminated via email as well as posted on www.queenslandrail.com.au/stabling
- Project Team can be contacted on 1800 783 334 or stabling@qr.com.au

DISCUSSED

WCRG protocols

The following protocols were discussed and agreed by the group:

- Minimal interruption when others are speaking
- Time to be able to speak and time to be able to respond
- Keep to the topic
- Impartial chair
- Discussion via the Chair
- Alcohol free meetings
- Take phone calls away from meeting

The Chair also noted that he will bring protocols to each meeting, and that the protocols belong to members of the WCRG

The role of the WCRG Chair was discussed and agreed by the group. The Chair will:

- Stick to the agreed agenda and protocols
- Give everyone a fair go
- Facilitate discussions of the future, try not to litigate past issues
- Bring protocols to each meeting and if required, review and update them with the group
- Keep a list of all actions and requests and ensure everyone agrees with them at end of meeting
- Ensure minutes will be sent out to all members and posted on website

Terms of Reference

- Queensland Rail established a WCRG to represent a range of viewpoints and community issues in relation to the construction and operation of the stabling facility
- All members were provided with the Terms of Reference which can be reissued upon request
- WCRG will provide an advisory role to Queensland Rail on community issues, concerns and values
- As outlined in the Terms of Reference WCRG members will:
 - receive briefings on the project's progress
 - provide comment on aspects of the project
 - monitor and represent community views
 - make recommendations about engaging and communicating with the broader community
 - make recommendations for allocating the community sponsorship fund
- Chair provided the opportunity for any questions for clarification around the Terms of Reference
- Participants agreed they had no questions at this stage

DISCUSSED

Meeting dates and topics for discussion

- Dates and topics for seven WCRG meetings were discussed
- Additional topics and areas of focus were discussed throughout the meeting and changes were made to the schedule
- If any WCRG member would like to discuss the revised schedule, please feel free to contact the Project Team on 1800 783 334 or stabling@qr.com.au.
- The schedule can be reviewed and revised at each meeting.

SCHEDULED DATE	PROPOSED TOPIC
Tuesday 15 September 2015	<ul style="list-style-type: none">• Concept design information• How community feedback has been considered• What information will come out of detailed design
Monday 12 October 2015	<ul style="list-style-type: none">• Clarification on environmental information provided in site selection and related feasibility studies• Flood modelling process and information• Environmental considerations during construction• Environmental issues during operation
Monday 9 November 2015	<ul style="list-style-type: none">• Detailed design considerations• Facility operations / readiness update
Tuesday 1 December 2015	<ul style="list-style-type: none">• Community involvement, community sponsorship fund and community benefits• Facility operations / readiness update
Tuesday 2 February 2016	<ul style="list-style-type: none">• Construction methodology• Opportunity for an additional topic to be added to agenda• Facility operations / readiness update
<i>Tuesday 8 March 2016*</i>	<ul style="list-style-type: none">• <i>TBC</i>
Monday 4 April 2016	<ul style="list-style-type: none">• Construction schedule, early works, impacts and notifications• Opportunity to for an additional topic to be added to agenda• Facility operations/ readiness update

**Due to changes in the discussed calendar during the meeting, an additional meeting can occur in March. Proposed dates to be discussed in next meeting.*

Site selection, Arthur Stamatoudis, General Manager – Major Projects at Queensland Rail

- Provided background information on site selection process, rationale and release of the site selection and related feasibility studies as outlined on the Queensland Rail website (<http://www.queenslandrail.com.au/Community/Projects/Pages/Site-selections.aspx>)
- Presented and discussed several frequently asked question for clarification the Project Team received regarding the site selection and related feasibility reports that Queensland Rail made available on its website on 28 May 2015. The fact sheet presented at the meeting is available at www.queenslandrail.com.au/stabling under the Woombye Community Reference Group section
- Identified that this is a key issue and some of the specific environmental issues will be addressed in a separate meeting where environmental experts can answer more specific and detailed questions from members

Meeting participants raised a number of issues which can be categorised in the following ways. It was agreed the issues would be addressed in subsequent meetings:

- How does Queensland Rail propose to address lifestyle / human impacts of the stabling facility
- Provide a better understanding of why Woombye was chosen, the project footprint and the community impacts and benefits
- Provide a better understanding around flood modelling and impacts to Paynter Creek
- Provide a better understanding of environmental considerations during construction and operation

ACTION REQUIRED

ACTION	WHOM	WHEN
Queensland Rail to liaise with web developers to determine if old URL to site selection and related feasibility studies can be redirected to the new URL	Queensland Rail	w/c 17 August 2015
Provide additional and more detailed information regarding the concept design and flood modelling at future meetings	Queensland Rail	Revised proposed schedule of topics (as outlined in this document)
Liaise with the Deputy Premier's office to determine status of the response to the Woombye Community and Business Association letter	Queensland Rail	w/c 17 August 2015
Update the table in the 2014 Site Selection Report (used in the provided Fact Sheet) to make it easier to read)	Queensland Rail	Will provide updated version of fact sheet on www.queenslandrail.com.au/stabling
Operational readiness may not be one specific meeting focus, can be provided to the group as development progresses	Queensland Rail	Update agenda for each meeting as required

NEXT MEETING:

- Tuesday 15 September 2015

OTHER:

- n/a