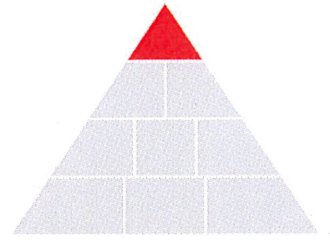# Policy

Protective Security

Policy statement

Protective Security

Our Commitment

Queensland Rail is committed to ensuring the personal security of our customers and our people, and the physical security of our assets and infrastructure, by:

- enhancing the protections provided to our customers, people and physical assets
- complying with legal and regulatory obligations relating to protective security and Counter Terrorism
- ensuring we provide sufficient security measures to minimise security incident frequency whilst enhancing customer perceptions and employee awareness of effective protective protocols; and
- adapting and improving our protective security measures based on changing security threats.

What we will do

To establish the optimum benchmark for protective security in an operating railway environment, we will:

- implement a Protective Security Framework with plans and procedures that enable the holistic management of security risks
- implement systems and processes to ensure compliance with applicable laws and assures compatibility with human rights
- manage security risks through the application of situational crime prevention principles, crime prevention through environmental design and operational security planning
- provide assurances to the Board through a process of formal audits, exercises, annual reviews and testing of protective security documentation and associated requirements
- develop and implement appropriate training programs to ensure awareness of potential threats
- manage our response to security incidents, including the collation and analysis of security incident data and reporting of security incidents in accordance with legislative requirements
- improve customer, community and employee perceptions of security on the Queensland Rail network through targeted engagement, targeted communications and visible operational deployments; and
- develop and foster strategic partnerships to ensure Queensland Rail is well positioned to leverage and learn from these relationships to improve security performance on our railway.

Kat Stapleton
Chief Executive Officer

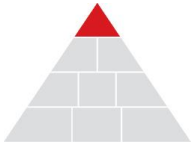Version 2.6 | Updated on 04 August 2023
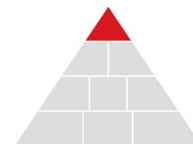
1   Responsibilities

The following establishes the broad accountabilities and responsibilities of the key internal stakeholders applicable to this Policy.

1.1   Who does what?

Who	What
Board	Responsible for the approval of Policy in accordance with legal and regulatory obligations, and to enable Queensland Rail's pursuit of opportunities aligned with its vision and values in an ethical and responsible manner.
Chief Executive Officer (CEO)	Leads Queensland Rail's implementation of and compliance with this Policy, by: • communicating Queensland Rail's vision, and the importance of the Policy, to all Queensland Rail employees; and • responding to recommendations made when this Policy is reviewed, to ensure the Policy remains up to date and relevant to Queensland Rail.
Executive Leadership Team (ELT)	Are accountable for leading the implementation of the Policy in their respective functions and ensuring this Policy has been complied with.
Head of SEQ (Policy Owner)	Is the Business Function Owner (Policy Owner) and must: • develop the Policy and enabling processes (i.e. Policy-related documents and systems) to ensure this Policy is reflected in Queensland Rail's operations • establish and maintain processes to provide assurance (at least annually) to the CEO and Board that this Policy is being followed by Queensland Rail; and • review this Policy annually and provide recommendations to the CEO and Board.
Senior Manager Security & Emergency Preparedness Delivery (SM S&EPD)	Is the Content Developer for the Policy, on behalf of the Business Function Owner (Policy Owner). and responsible for: • implementing the Protective Security Framework.
Security Specialists	This role is unique to this Policy. Security specialists within the Security and Emergency Preparedness Team are responsible for: • conduct of security analysis, crime trend analysis and security strategy development; • conduct of all security risk management activities for Queensland Rail; • conduct of proactive and reactive security operations to support policing operations; • conduct all evaluation and assurance activities relating to protective security; • coordinating increased security education with Queensland Rail employees; and • compliance with this Policy and all security related legislation.

Who	What
Leaders of functions, areas and teams	Must: • communicate the Policy to their employees, relevant contractors and consultants to ensure they understand the Policy and are also responsible for leading the implementation in their respective functions, areas and teams • develop process to enable implementation of policy requirements, and • Management within Queensland Rail must implement assurance processes to enable achievement of business objectives and compliance with this Policy.
All employees, relevant contractors and consultants	Everyone who needs to make use of this Policy for work purposes must ensure that they understand and comply with this Policy.
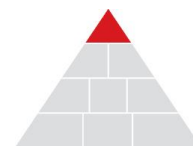
2   Document history

2.1   Document information

Current Version	2.6
First Released	01 February 2012
Last Updated	04 August 2023
Review Frequency	Annually
Review Before	04 August 2024
Document Authoriser	Queensland Rail Board
Functional Owner	Head of SEQ
Content Developer	Senior Manager Security & Emergency Preparedness Delivery (SM S & EPD)
Audience	All employees, relevant contractors and consultants

2.2   Document amendment history

Version	Date	Section(s) Amended	Summary of Amendment
2.6	04/08/2023	Whole document	Updated next review and version.
2.5	05/08/2022	Whole document	Updated next review and version.
		1.1	Changes to further clarify the accountabilities and responsibilities, aligned to Policy ownership and business implementation.
2.4	30/03/2021	Whole document	Updated next review and version.
2.3	30/03/2020	Policy Statement	Policy Statement updated to reflect Functional Owner title change, inclusion of Human Rights Act reference and compliance, and call out of 'Counter Terrorism' as part of the protective security spectrum.
2.2	15/02/2019	Policy Statement	Revised with non-material changes.